

**WETHERSFIELD PARISH COUNCIL**  
**REPRESENTING WETHERSFIELD, BLACKMORE END & BEAZLEY END**



**Members of the Council are hereby summoned to attend a meeting to be held at Blackmore End Village Hall on Wednesday, 18<sup>th</sup> September 2019 commencing at 7.30pm for the purpose of transacting the following business:**

The meeting will be open to the public unless the Council directs otherwise.

## **AGENDA**

1. **Apologies for Absence.**
2. **To receive member's declarations of interest and dispensations in items on the agenda.**  
Dispensations should be requested from the Clerk up to the day before the meeting.
3. **Minutes:** Acceptance of the minutes from the Parish Council Meeting held on 17<sup>th</sup> July 2019.
4. **Public participation session with respect to items on the agenda and other matters that are of mutual interest or local concern:** A maximum of 15 minutes shall be allowed for public question time and it is requested each member of the public speak for a maximum of 3 minutes.
5. **Report from the Clerk:** An update on matters arising from the last meeting together with any correspondence received. (Appendix I).
6. **To receive a report from the District Councillor.**
7. **Planning:** To consider and make comments to Braintree District Council on the following application/s:  
  
**19/01359/LBC - Post Office Cottage 3 High Street Wethersfield Essex CM7 4BY**  
1. Replacement of existing conservatory 2. Dry ice blasting of brick wall to remove emulsion paint 3. Replacement of three single glazed windows 4. Repair/replacement of roof tiles to kitchen roof 5. Repair/replacement of guttering
8. **VE Day 2019:** To approve donation of £1000 to support celebration (79/19-20 ii)
9. **Adoption of documents:**
  - i. To consider and adopt the Standing Orders
  - ii. To consider and adopt the Code of Conduct
  - iii. To consider and adopt the Complaints Procedure
10. **DFPFA:** To consider request for a grant for fitness equipment (half PC half DFPFA)
11. **Planters for Beazley End (Open Spaces Action Plan 2019)**

12. **Update regarding ongoing highways issues:**
  - i. Syers Field Parking
  - ii. Bakers Farm Junction
  - iii. Dog Chase
13. **Discuss new laws regarding Septic Tanks**
14. **Smartening Up Wethersfield:** To consider suggestions put forward by a resident to improve the presentation of the village and implementation.
15. **Discuss the reach of Super-Fast Broadband in the Parish**
16. **Discuss the Braintree District Council Local Plan**
  - i. Decision whether the parish council needs to make a response
  - ii. Decision whether to lend support local parish councils in objecting
17. **Reinstating Parish Council Surgeries:** To discuss the frequency and practicalities.
18. **Wethersfield Village Hall:**
  - i. To suggest a councillor to represent the Parish Council.
  - ii. A motion to pay Wethersfield Hall's content insurance in-line with Blackmore End Village Hall.
  - iii. To consider a parking restriction in the car park
19. **Christmas Tree:**
  - i. Motion that the parish council should fund the tree
  - ii. Suggestion that a permanent tree should be planted
20. **Update on the Wethersfield Conservation Area Consultation.**
21. **Discuss the public response to the CROWS meeting.**
22. **Finance:**  
To approve payments/cheques for signature. (Appendix II)
23. **Items from Councillors to be added to the next Agenda.**
24. **Next Parish Council Meeting:** The next meeting of Wethersfield Parish Council will be held at Wethersfield Village Hall on Wednesday, 9<sup>th</sup> October 2019 commencing at 7.30pm.



**Michelle Baker**  
**Clerk to Wethersfield Parish Council**

**5<sup>th</sup> September 2019**