

WETHERSFIELD PARISH COUNCIL



Members of the Council are hereby summoned to attend the Parish Council Meeting to be held at Blackmore End Village Hall on Wednesday, 13th February 2019 commencing at 7.30pm for the purpose of transacting the following business:

The meeting will be open to the public unless the Council directs otherwise.


AGENDA

1. **Apologies for Absence.**
2. **To receive member's declarations of interest and dispensations in items on the agenda.**
Dispensations should be requested from the Clerk up to the day before the meeting.
3. **Minutes:** Acceptance of the minutes from the Parish Council Meeting held on 9th January 2019.
4. **Public participation session with respect to items on the agenda and other matters that are of mutual interest or local concern:** A maximum of 15 minutes shall be allowed for public question time and it is requested each member of the public speak for a maximum of 3 minutes.
5. **Report from the Clerk:** An update on matters arising from the last meeting together with any correspondence received. (Appendix I).
6. **To receive a report from the District Councillor.**
7. **Wethersfield Community Website:**
 - (i) To consider the volunteer webmaster's request to set up a new AWS (Amazon Web Services) account.
 - (ii) To agree to defer the motion proposed by Cllr Barker (minute ref: 81/18-19(ii)) for another month.
8. **CROWS (Community Redevelopment of Wethersfield Shop):** To receive a CROWS update from Cllr Buchan.
9. **Wethersfield Village Hall:** To consider funding the village hall's contents insurance.
10. **Funding the Framing of the "Wethersfield Remembers" Boards**
 - (i) To consider a request to fund the framing of the 13 "Wethersfield Remembers" boards which detail the lives of the 21 men who died during WW1 to enable them to go on permanent display in Wethersfield Village Hall at a total cost of £260.

- (ii) To consider a request to fund framing of the 8 “Wethersfield in the Past” boards to go on permanent display in the entrance corridor of the Village Hall at a total cost of £160.
11. **Planning:** To consider and make comments to Braintree District Council on the following application/s:
- (i) **19/00010/TPOCON** - St Georges House, High Street, Wethersfield, CM7 4BY
Notice of intent to carry out works to tree in a Conservation Area - Thin out crown of Horse Chestnut by up to 30% and reduce the overhanging branches by up to 3 metres.
 - (ii) **19/00117/HH & 19/00118/LB** - Blenheim House, High Street, Wethersfield, CM7 4BZ
Householder Application - Replacement Windows and Fencing
Listed Building Application - To replace rotten sole plates and associated repairs, removal of modern finishes between dining room and kitchen, internal recladding, replacement of external back door with new french doors, minor internal alterations, installation of woodburning stove with flue liner and new external joinery.
 - (iii) **19/00170/HH** - Rima Cottage, Hedingham Road, Wethersfield, CM7 4EW
Two storey side extension, remodelling of existing roof slopes and dormer windows, application of new surface materials and landscaping.
12. **Vehicles parking on the small green at the junction of Bovingdon Road and Park Hall Road, Beazley End:** To consider ways to stop vehicles parking on the green.
13. **Beazley End Sign:** An update on the Beazley End sign which was approved (with the word “Codham” removed) at the meeting in November 2018 (minute reference: 147/18-19). Funding available: £2,000 grant received from ECC, £500 grant received from Stansted Airport Community Fund and £800 grant promised from Parish Council Funds (minute reference: 56/18-19). A deposit from The Village Sign People for £1,400 has been requested.
14. **Finance:** To approve payments/cheques for signature. (Appendix II)
15. **Complaints Procedure and Code of Conduct:** To approve the Complaints Procedure and Code of Conduct (previously circulated).
16. **Annual Parish Meeting – 20th March 2019:**
- (i) To set a budget for refreshments.
 - (ii) To consider undertaking a leaflet drop to publicise the event.
17. **Items from Councillors to be added to the next Agenda.**

18. **Next Parish Council Meeting:** The next meeting of Wethersfield Parish Council will be held at Blackmore End Village Hall on Wednesday, 13th March 2019 commencing at 7.30pm.

The Annual Parish meeting will be held at Wethersfield Village Hall on Wednesday, 20th March 2019 at 7.30pm. Everybody in the community is encouraged to attend, but with Parish Council elections being held in May 2019, this event is particularly aimed at anybody interested in finding out more about becoming a parish councillor.



Alison Lucas
Clerk to Wethersfield Parish Council

7th February 2019