

WETHERSFIELD PARISH COUNCIL



Members of the Council are hereby summoned to attend the Parish Council Meeting to be held at Wethersfield Village Hall on Wednesday, 9th January 2019 commencing at 7.30pm for the purpose of transacting the following business:

The meeting will be open to the public unless the Council directs otherwise.

AGENDA

1. **Apologies for Absence.**
2. **To receive member's declarations of interest and dispensations in items on the agenda.**
Dispensations should be requested from the Clerk up to the day before the meeting.
3. **Minutes:** Acceptance of the minutes from the Parish Council Meeting held on 14th November 2018.
4. **Public participation session with respect to items on the agenda and other matters that are of mutual interest or local concern:** A maximum of 15 minutes shall be allowed for public question time and it is requested each member of the public speak for a maximum of 3 minutes.
5. **Resignation of the Chairman:** Confirmation and acceptance of the resignation of Mr Barry Vincent.
6. **Motion:** This Council has no confidence in the ability of Cllr Daniel to perform the duties of councillor for a number of reasons which include: use of intemperate language in correspondence and corresponding in the name of the Council without authority and the Council feels he should consider his position.
7. **Report from the Clerk:** An update on matters arising from the last meeting together with any correspondence received. (Appendix I).
8. **To receive a report from the District Councillor.**
9. **Wethersfield Community Website:**
 - (i) To receive either a verbal or written update on the community website from Mr John Ballantyne, the volunteer webmaster.
 - (ii) To agree to defer the motion proposed by Cllr Barker (minute ref: 81/18-19(ii)) for another month.
10. **CROWS (Community Redevelopment of Wethersfield Shop):** To receive a CROWS update from Cllr Buchan.

11. **Wethersfield Village Hall:**
 - (i) An update from Cllr Godley following enquiries made with Essex Highways to see if the area by the defibrillator could be marked with yellow hatching and other parking bays could be marked. This may help to resolve parking problems in this area.
 - (ii) To nominate a councillor to represent the Parish Council as a Trustee of Wethersfield Village Hall CIO.
12. **Parish Plan Questionnaire 2019:** To agree the final version of the Parish Plan Questionnaire (previously circulated) and finalise distribution arrangements.
13. **Trees:** To consider purchasing a fir tree to replace the one which blew down in July 2018 on Wethersfield Village Green and, in time, this could be used as the village's Christmas tree. The cost would be approximately £450 plus delivery.
14. **Responding to Planning Applications:** To consider agreeing that the Parish Council should not respond to planning applications until 24 hours prior to Braintree District Council's deadline. This would enable local residents to make representations to the parish council if they wish.
15. **Planning:** To consider and make comments to Braintree District Council on the following application/s:
 - (i) **18/02280/FUL** - Little Codham Hall, Codham Lane, Beazley End Wethersfield, CM7 5JD.
New window in North elevation & upgrade of flat roof to warm construction on Sun Room and the replacement of existing rear boundary fence with brick wall.
 - (ii) **19/00001/TPOCON** – South Lodge, Braintree Road, Wethersfield, CM7 4AD
Notice of intent to carry out works to trees in a Conservation Area.
16. **Public Open Space 2019 (Section 106):** To consider any applications to send to Braintree District Council for possible S.106 funding. Currently the balance of S.106 money held for public open space improvements in the parish of Wethersfield is £1,647.54. Although the sum can be used across the parish, £176.28 derives from development in Blackmore End and £1,471.26 from development in Wethersfield. Applications must be made by 31st January 2019.
17. **Signage Braintree Road/Gosfield Road, Wethersfield:** To consider supporting signage prohibiting HGV's from accessing Gosfield Road from Braintree Road.
18. **Finance:** To approve payments/cheques for signature. (Appendix II)
19. **Complaints Procedure and Code of Conduct:** To approve the Complaints Procedure and Code of Conduct (previously circulated).
20. **Parish Paths Partnership (P3):**
 - (i) To consider whether to enter into a Service Level Agreement with Essex County Council whereby the Parish Council take over the cutting of the paths. This would replace the annual cut that ECC undertake.
 - (ii) To consider setting up a volunteering group. The volunteers would be trained and supported financially by ECC to maintain the paths.

21. **Rubbish Bin on the Road leading to the Sewage Works:**
To agree to purchase a galvanised steel rubbish bin and fixing kit from Broxap for £265.95 excl VAT. Permission from the landowner has been obtained.
22. **Annual Parish Meeting 2019 (currently scheduled to take place on 10th April):**
To consider moving the Annual Parish Meeting forward to give an adequate period of time to be able to exclude the election period.
23. **Items from Councillors to be added to the next Agenda.**
24. **Next Parish Council Meeting:** The next meeting of Wethersfield Parish Council will be held at Blackmore End Village Hall on Wednesday, 13th February 2019 commencing at 7.30pm.



Alison Lucas
Clerk to Wethersfield Parish Council

3rd January 2019