

WETHERSFIELD PARISH COUNCIL



Members of the Council are hereby summoned to attend the Parish Council Meeting to be held at Blackmore End Village Hall on Wednesday, 14th November 2018 commencing at 7.30pm for the purpose of transacting the following business:

The meeting will be open to the public unless the Council directs otherwise.

AGENDA

1. **Apologies for Absence.**
2. **To receive member's declarations of interest and dispensations in items on the agenda.**
Dispensations should be requested from the Clerk up to the day before the meeting.
3. **Minutes:** Acceptance of the minutes from the Parish Council Meeting held on 10th October 2018.
4. **Public participation session with respect to items on the agenda and other matters that are of mutual interest or local concern:** A maximum of 15 minutes shall be allowed for public question time and it is requested each member of the public speak for a maximum of 3 minutes.
5. **Report from the Clerk:** An update on matters arising from the last meeting together with any correspondence received. (Appendix I).
6. **To receive a report from the District Councillor.**
7. **Wethersfield Community Website:**
 - (i) To receive either a verbal or written update on the community website from Mr John Ballantyne, the volunteer webmaster.
 - (ii) To agree to defer the motion proposed by Cllr Barker (minute ref: 81/18-19(ii)) for another month.
8. **CROWS (Community Redevelopment of Wethersfield Shop):** To receive a CROWS update from Cllr Buchan.
9. **Wethersfield Village Hall:**
 - (i) To discuss whether to fund the decoration of the front of the village hall.
 - (ii) To discuss creating a permanent "no parking" area in front of the defibrillator.
 - (iii) To consider the security of Post Office staff.

10. **Leaf Clearance & Overgrown Path:**
 - (i) To discuss leaf clearance from Wethersfield Village Green and the surrounding area. This was raised at the last meeting.
 - (ii) To discuss the overgrown path which runs from West Drive to Old Mill Chase. This was raised at the last meeting.

11. **Blackmore End Playing Field:**

Motion proposed by Cllr Taylor:
To agree to pay £3,582 (including VAT, delivery and installation) to Yates Playgrounds Ltd for replacement toddler swings at Blackmore End Playing Field (minute reference 99/18-19). This quote was the lowest of 4 received.

12. **Parish Plan 2019:** To consider carrying out a new parish plan consultation.

13. **Trees:**
 - (i) Motion proposed by Cllr Vincent:
To agree to have the trees which have blown down into the garden of Littleacres, Blackmore End cut up and removed by Kerry's Tree Surgery for £250. (A Licence between the Parish Council and the owners of Littleacres, dated January 1994, has established these trees are the responsibility of the Parish Council).
 - (ii) To consider planting a fir tree to replace the one which blew down in July on Wethersfield Village Green.

14. **Planning:** To consider and make comments to Braintree District Council on the following application/s:
 - (i) **18/00310/TPOCON** - Playing Field, High Street, Wethersfield.
Notice of intent to carry out works to trees in a Conservation Area - Crown reduce 9 Pine trees by approx 10 foot.
 - (ii) **18/01970/FUL** - Wavers Farm, Blackmore End, Wethersfield, CM7 4DP.
Demolition of existing industrial buildings and re-development of site to form 9 new residential dwellings.
 - (iii) **18/01914/ELD** - George Ann Cottage, School Green, Blackmore End, CM7 4DS.
Application for a lawful development certificate for an existing use:
Occupation of outbuilding as a residence for over 4 years.

15. **Section 106:** To agree to apply to Braintree District Council for a new/refurbished bench and planters in Beazley End to be funded with S.106 money. Currently the balance of S.106 money held for public open space improvements in the parish of Wethersfield is £1,647.54. Although the sum can be used across the parish, £176.28 derives from development in Blackmore End and £1,471.26 from development in Wethersfield.

16. **Beazley End Sign:**

Motion proposed by Cllr Daniel:
To approve the design of the sign as circulated on 26th September 2018.

17. **Grant Applications/Donations/Gifts:**

Motion proposed by Cllr Daniel:
To approve the purchase of a £25 gift voucher as a "thank you" to Mr S Lowman for his invaluable contribution to the Beazley End clean-up.

18. **Wethersfield Christmas Tree Light Switch-On, 8th December 2018:** To consider funding a Christmas tree.

19. **Finance:** To approve payments/cheques for signature. (Appendix II)
20. **Budget & Precept 2019/20:**
 - (i) To consider and agree the Budget for 2019/20 (previously circulated).
 - (ii) To consider and agree whether the precept for 2019/20 should be held at the same level as last year. The amount applied for would be £29,180.
 - (iii) To agree whether to put the 2019/20 Budget on the community website. This follows a request from a member of the public for more transparency in the Parish Council's finances.
21. **Data Protection Policy:** To agree to adopt the documentation on GDPR as previously circulated.
22. **Complaints Procedure, Code of Conduct and Standing Orders:** An update.
23. **Footpaths:**
 - (i) An update from those who volunteered to walk the footpaths in the parish.
 - (ii) To request volunteers to attend a daytime meeting on 10th December with Shirley Anglin the PROW and Localism Officer at Essex County Council to discuss the Parish Partnership Scheme.
24. **Rubbish being dumped in the road leading to the sewage works:** To discuss the dumping of rubbish by people using the road to the sewage works as a late night meeting place.
25. **Autumn Verge Cutting:** To consider arranging a 2nd cut of the verges.
26. **Items from Councillors to be added to the next Agenda.**
27. **Next Parish Council Meeting:** The next meeting of Wethersfield Parish Council will be held at Wethersfield Village Hall on Wednesday, 9th January 2019 commencing at 7.30pm.



Alison Lucas
Clerk to Wethersfield Parish Council

8th November 2018

