

WETHERSFIELD PARISH COUNCIL



Members of the Council are hereby summoned to attend the Parish Council Meeting to be held at Wethersfield Village Hall on Wednesday, 10th October 2018 commencing at 7.30pm for the purpose of transacting the following business:

The meeting will be open to the public unless the Council directs otherwise.

AGENDA

1. **Apologies for Absence.**
2. **To receive member's declarations of interest and dispensations in items on the agenda.**
Dispensations should be requested from the Clerk up to the day before the meeting.
3. **Minutes:** Acceptance of the minutes from the Parish Council Meeting held on 12th September 2018.
4. **Public participation session with respect to items on the agenda and other matters that are of mutual interest or local concern:** A maximum of 15 minutes shall be allowed for public question time and it is requested each member of the public speak for a maximum of 3 minutes.
5. **Report from the Clerk:** An update on matters arising from the last meeting together with any correspondence received. (Appendix I).
6. **To receive a report from the District Councillor.**
7. **Wethersfield Community Website:** To agree to defer the motion proposed by Cllr Barker (minute ref: 81/18-19(ii)) for another month.
8. **CROWS (Community Redevelopment of Wethersfield Shop):**
 - (i) Motion proposed by Cllr Buchan:
To agree to fund the registration of CROWS as a Community Benefit Society for £310.
 - (ii) To receive an update from Cllr Buchan on the latest news from CROWS.
9. **Trees:**
Motion proposed by Cllr Vincent:
To agree to have the two oak trees on the Lower Green at Blackmore End cut back and all the dead wood removed by Kerry's Tree Surgery for £800. This is the lower of two quotations received.
10. **Planning:** To consider and make comments to Braintree District Council on the following application/s:

18/01741/FUL - 3, Meadside, Wethersfield, CM7 4BN

Proposed two storey side and single storey rear extensions. New front porch.

11. **Beazley End Sign:**

- (i) Motion proposed by Cllr Daniel:
To approve the design of the sign as circulated on 26th September 2018.
- (ii) Motion proposed by Cllr Daniel:
To agree to pay a deposit of £1,400 to The Village Sign People.

12. **Finance:** To approve payments/cheques for signature.

13. **Data Protection Policy:** A report from Cllr Vincent following a review of GDPR documents received.

14. **Complaints Procedure, Code of Conduct and Standing Orders:** An update.

15. **Christmas Tree Light Switch-On:** An update from Cllr Barker on this event.

16. **Meeting Dates for Wethersfield Parish Council 2019:** To agree to the following meeting dates:

Wednesday, 9 th January 2019 (already agreed)	Wednesday, 13 th February 2019
Wednesday, 13 th March 2019	Wednesday, 10 th April 2019 (Annual Parish Meeting)
Wednesday, 8 th May 2019 (Annual Meeting of the Parish Council)	Wednesday, 12 th June 2019
Wednesday, 10 th July 2019	Wednesday, 11 th September 2019
Wednesday, 9 th October 2019	Wednesday, 13 th November 2019
Wednesday, 8 th January 2020	

17. **Footpaths:**

- (i) An update from those who volunteered to walk the footpaths in the parish.
- (ii) To consider inviting Shirley Anglin the PROW and Localism Officer at Essex County Council to discuss the Parish Partnership Scheme at a future meeting.

18. **Items from Councillors to be added to the next Agenda.**

19. **Next Parish Council Meeting:** The next meeting of Wethersfield Parish Council will be held at Blackmore End Village Hall on Wednesday, 14th November 2018 commencing at 7.30pm.

20. *The Council will resolve to exclude the press and public from the remainder of the meeting due to confidential business (Public Bodies (Admission to Meetings) Act 1960, S1(2)).*

21. **Responsible Financial Officer:**

Motion proposed by Cllr Barker:

To agree the employment contract for the RFO, which has been circulated by Cllr Barker, together with the Grievance Procedure.



Alison Lucas
Clerk to Wethersfield Parish Council

4th October 2018

