

WETHERSFIELD PARISH COUNCIL



Members of the Council are hereby summoned to attend the Parish Council Meeting to be held at Wethersfield Village Hall on Wednesday 11th July 2018 commencing at 7.30pm for the purpose of transacting the following business:

The meeting will be open to the public unless the Council directs otherwise.

AGENDA

1. **Apologies for Absence.**
2. **To receive member's declarations of interest and dispensations in items on the agenda.**
Dispensations should be requested from the Clerk up to the day before the meeting.
3. **Minutes:** Acceptance of the minutes from the Parish Council Meeting held on 13th June 2018.
4. **Public participation session with respect to items on the agenda and other matters that are of mutual interest or local concern:** A maximum of 15 minutes shall be allowed for public question time and it is requested each member of the public speak for a maximum of 3 minutes.
5. **Report from the Clerk:** An update on matters arising from the last meeting together with any correspondence received. (Appendix I).
6. **Proposed Community Shop:**
 - (i) To receive a report from a representative of CROWS with an update on progress made to date.
 - (ii) An update on planning issues relating to the proposed community shop, including the outcome of a review of the Deed of Trust.
7. **Community Bus Service:** To consider a proposal to trial a community bus service (Appendix II).
8. **Co-option:** To consider co-opting any interested candidates onto the Parish Council to fill the vacancy in Wethersfield ward.
9. **To receive a report from the District Councillor.**

10. **Planning:** To consider and make comments to Braintree District Council on the following applications:
- (i) **18/00885/FUL** - The Brewery Tavern (Brookview School), Braintree Road, Wethersfield, CM7 4BU
Continuation of D1 Planning Use for a non residential institution for the purpose of a very small independent special day school for up to 10 students with social communication difficulties.
 - (ii) **18/01033/FUL** - Land east of Fir Cottage, Braintree Road, Wethersfield
Excavation works to create a parking area dug out of wooded area to rear of Fir Cottage (Resubmission of planning application 17/01908/FUL).
 - (iii) **18/01036/FUL** - Unit used by Castle Liquid Fuels, Mushroom Farm, Hedingham Road, Wethersfield, CM7 4EQ
Removal of 8 No 54k litre tanks and 2 No paraffin tanks, installation of 2 No 150k and 1 No 100k litre tanks.
 - (iv) **18/01062/VAR** - Brook Farm, Braintree Road, Wethersfield, CM7 4BX
Application for a variation of Condition 8 of planning permission 16/02057/FUL - Replace old wall with a lower wall and railings to allow visibility for vehicular movement in/out of farm.
11. **Wethersfield Village Hall:**
Motion proposed by: Cllr Godley
To approve the grant of a further £3,000 to the Wethersfield Village Hall CIO to complete the funding for the forthcoming major renovation of the main hall.
12. **Finance:** To approve payments/cheques for signature.
13. **Responsible Financial Officer:** An update from Cllr Barker on the appointment of an RFO.
14. **Wethersfield Community Website:**
- (i) The Chairman to report on the queries/questions raised by the new volunteer webmaster at the June meeting.
 - (ii) Motion proposed by Cllr Barker:
To approve the flyer to be distributed to all homes in the parish informing residents about the community website and inviting them to subscribe to a newsletter.
15. **Assets of Community Value:** An update from the Chairman on whether any further applications should be made on properties within the Parish.
16. **Data Protection Policy:** A report from Cllr Daniel following a review of GDPR documents received.
17. **Complaints Procedure, Code of Conduct and Standing Orders:** An update on the final draft which will be produced shortly.
18. **Vehicles speeding through Wethersfield:** To consider the possibility of re-starting a speed watch group.

19. **Items from Councillors to be added to the next Agenda.**
20. **Next Parish Council Meeting:** The next meeting of Wethersfield Parish Council will be held at Blackmore End Village Hall on Wednesday, 12th September 2018 commencing at 7.30pm.



Alison Lucas
Clerk to Wethersfield Parish Council

5th July 2018