

WETHERSFIELD PARISH COUNCIL



Members of the Council are hereby summoned to attend the Parish Council Meeting to be held at Blackmore End Village Hall on Wednesday 15th November 2017 commencing at 7.30pm for the purpose of transacting the following business:

The meeting will be open to the public unless the Council directs otherwise.

AGENDA

1. **Apologies for Absence.**
2. **To receive member's declarations of interest and dispensations in items on the agenda.**
Dispensations should be requested from the Clerk up to the day before the meeting.
3. **Minutes:** Acceptance of the minutes from the ordinary meeting of the Parish Council held on 11th October 2017.
4. **Resignation of Councillor:** Confirmation and acceptance of the resignation of Mr Mark Taylor.
5. **Public participation session with respect to items on the agenda and other matters that are of mutual interest or local concern:** A maximum of 15 minutes shall be allowed for public question time with 3 minutes allocated for each member of the public to speak.
6. **Report from the Clerk:** An update on matters arising from the last meeting together with any correspondence received.
7. **Assets of Community Value (ACV):** To discuss potential assets of community value.
8. **Dog Chase, Wethersfield:** An update on progress made with regard to resolving traffic issues.
9. **Wethersfield Village Hall:** To review progress on the lease to the CIO following the extraordinary meeting held on 4th September 2017.
10. **Broadband in Wethersfield:** An update.
11. **Wethersfield Community Website:** A report on the new community website.
12. **Footpath near the Fire Station in Wethersfield:** To consider action to be taken on the condition of this footpath following a complaint.

13. **Clearing Vegetation Covering Beazley End Sign:** To consider action to be taken to clear the vegetation covering the sign at Beazley End.
14. **Gully in Slip Road alongside The Green:** An update on whether Essex Highways will clear the blocked drain.
15. **Leaves in the vicinity of The Green:** To arrange a volunteer group to collect leaves as agreed at the meeting in September.
16. **Litter Picking in Beazley End:** To consider extending the litter picking route to include Beazley End.
17. **Section 106 Public Open Space:** To consider refurbishing or replacing two benches in Beazley End using S106 funds.
18. **Christmas Tree Light Switch On:** An update on the event which is taking place on Saturday 2nd December.
19. **Events Policy on The Green:** To receive any comments on the Events Policy recently circulated by the Chairman.
20. **Complaints Procedure, Code of Conduct and Standing Orders:** To review progress on producing a final version for approval.
21. **Trees in Wethersfield:**
 - (i) An update on the tree outside The Old Coach House (opposite the Old Fire Station).
 - (ii) To consider two quotations which have been received to undertake work on the trees on The Green as recommended by Braintree District Council and to remove the lower branches of the fir tree near the telephone box.
22. **Planning:** To consider and make comments to Braintree District Council on any applications received.
23. **Grant Applications/Donations:**
 - (i) Motion proposed by Cllr Mrs Newell:
To donate £20 to the Royal British Legion Poppy Appeal 2017.
 - (ii) Motion proposed by Cllr Burdge:
To award a grant of £1400 to Blackmore End Playing Field to cover the cost of grass cutting during 2017.
24. **Finance:**
 - (i) To approve payments/cheques for signature.
 - (ii) To discuss the 2018/19 Precept/Budget.
25. **Responsible Financial Officer:** To discuss the vacant position of RFO.
26. **Items from Councillors to be added to the next Agenda**

27. **Next Parish Council Meeting:** The next meeting of Wethersfield Parish Council will be held at Wethersfield Village Hall on 10th January 2018 commencing at 7.30pm.

A handwritten signature in black ink, appearing to read 'Alison Lucas', written in a cursive style.

Alison Lucas
Clerk to Wethersfield Parish Council

9th November 2017