

# WETHERSFIELD PARISH COUNCIL



**Members of the Council are hereby summoned to attend the Parish Council Meeting to be held at Wethersfield Village Hall on Wednesday 12<sup>th</sup> July 2017 commencing at 7.30pm for the purpose of transacting the following business:**

The meeting will be open to the public unless the Council directs otherwise.

## AGENDA

1. **Apologies for Absence.**
2. **To receive member's declarations of interest and dispensations in items on the agenda.**  
Dispensations should be requested from the Clerk up to the day before the meeting.
3. **Minutes:** Acceptance of the minutes from the Parish Council meeting dated 14<sup>th</sup> June 2017.
4. **Public participation session with respect to items on the agenda and other matters that are of mutual interest or local concern:** A maximum of 15 minutes shall be allowed for public question time with 3 minutes allocated for each member of the public to speak.
5. **Report from the Clerk:** An update on matters arising from the last meeting together with any correspondence received.
6. **Dog Chase, Wethersfield:** An update on progress made with regard to traffic issues.
7. **Moving 30mph signs either end of Blackmore End:** An update on any developments following a letter from the LHP stating no further action will be taken on this request.
8. **Braintree Road Speed Survey:** To consider supporting a request for a speed survey to be conducted in Braintree Road near the Gosfield Road junction.
9. **Capital Reserves:** To discuss public consultation and agree proper and lawful procedures for the expenditure of capital reserves prior to any further expenditure of capital reserves in order to safeguard the Council's finances.  
**Motion:** To agree proper and lawful procedures for the expenditure of capital reserves prior to any further expenditure of existing reserves.

10. **Wethersfield Village Hall:**
  - (i) Planning a sustainable future for Wethersfield Village Hall.  
**Motion:** Prior to any further expenditure on improvements to Wethersfield Village Hall, that the Wethersfield Village Hall Committee (CIO) be required to present to Wethersfield Parish Council their short (12 months) and medium (3 years) term plan for approval.
  - (ii) To discuss and reach a decision on financial assistance to the village hall, with regard to the re-fitting of the small hall where a contribution of £10,000 is requested.  
**Motion:** To approve a contribution of £10,000 to the WVHCIO.
  - (iii) To review progress on the lease to the CIO.
  
11. **Broadband:**
  - (i) Blackmore End & Beazley End – an update.
  - (ii) Wethersfield – an update.
  
12. **Wethersfield Community Website:** A progress report on the development of the new community website.
  
13. **Complaints Procedure, Code of Conduct and Standing Orders:** To review progress following the attendance by 3 councillors and the clerk at a briefing on Standing Orders with a view to producing a final version for approval in due course.
  
14. **Bottle/Bring Bank:**
  - (i) Wethersfield: to discuss any potential sites for the relocation of the bottle/bring bank in Wethersfield.
  - (ii) Blackmore End: to receive an update on the state of the bottle bank following the closure of Wethersfield's bank.
  
15. **Planning:** To consider and make comments to Braintree District Council on any applications received.
  
16. **Finance:**
  - (i) To approve payments/cheques for signature.
  - (ii) An update on the current financial position.
  - (iii) To receive the resignation of the Chairman as RFO.
  - (iv) To discuss the appointment of a new RFO.
  - (v) Grant to DFPPFA: To discuss the grant request received on 2<sup>nd</sup> May 2017.
  - (vi) Grant to Blackmore End Playing Field: To discuss the grant request received on 27<sup>th</sup> June 2017.
  - (vii) Donations for 2017/18 and in the future: To consider a standard application form to be completed by individuals and organisations who wish to be considered for a Parish Council grant/donation.
  
17. **The Green:** To discuss and agree a policy for the use of the village green for functions.
  
18. **Purchase of Telephone Kiosk at Blackmore End:** An update on the prospective adoption of Telephone Box PC01, Syers Field, Blackmore End for £1.
  
19. **Parish Council Surgeries:** To agree a start date and councillor attendance for trial surgeries to be held in Wethersfield and Blackmore End from September 2017.

20. **Star Councils 2017 Awards:** to discuss whether to enter the category of “Outstanding Project of the Year” for the provision of LED lights in the Parish. Closing date for entries is 28<sup>th</sup> July 2017.
21. **Defibrillator Training in Blackmore End:** An update on providing training in Blackmore End.
22. **Items from Councillors to be added to the next Agenda**
23. **Next Parish Council Meeting:** The next meeting of Wethersfield Parish Council will be held at Blackmore End Village Hall on 13<sup>th</sup> September 2017 commencing at 7.30pm.



**Alison Lucas**  
Clerk to Wethersfield Parish Council

**7<sup>th</sup> July 2017**